

Virtual Meeting

Microsoft Teams Only

Use calendar link or Call in: (724) 761-2341

Passcode: 890 172 313#

AGENDA

- 1) Welcome, *Chair Bobbie Jones*
- 2) Meeting will be **RECORDED** and **AGENDA POSTED IN CHAT**, *Carrie*
- 3) Roll Call / Visitor Recognition – *Carrie*
- 4) **Public Comments** – *Chair Bobbie Jones*

- 5) **Approval of Consent Agenda** *Chair Bobbie Jones*
Board Staff Will Give Brief Summary Of Each Item Prior To Full Vote
 - a. Approval of Meeting Minutes: January 13, 2023
 - b. Accept The Statement Of Work Quarterly Reports for Title I and Operator *Lisa M*
 - i. Title I
 - ii. Operator
 - c. Accept The ETPL Policy Revision *Carrie*
 - i. ETPL Red line
 - ii. ETPL Final Draft
 - d. Accept The Updated Limited English Proficiency Plans (LEP) *Susan*
 - i. PA CareerLink® Oil Region
 - ii. PA CareerLink® Erie County
 - e. Accept the Q2 PY 22-23 Performance Measures *Lisa M*
 - f. Accept the PY21 Performance Measures *Lisa M*
 - Employment Rate Second Quarter After Exit
 - Median Earnings 2nd Quarter After Exit
 - g. Accept the PY22 Bonding Audit Plan Reconciliation Letter *Susan*
 - h. Accept the Operator Quality Review *Susan*
 - i. **Any items to sever for discussion -or- motion to keep whole**
 - j. **Vote on accepting the Consent Agenda**

- 6) *Review of Previous Action Items – None*

- 7) Updates from the Chair – *Chair Bobbie Jones*
 - a. **PY23 Slate of Officers: Must Be Seated By April 15. Take effect July 1, 2023**
 - Chair: **Bobbie Jones, Business, Venango**
 - Vice Chair: **Brad Tisdale, Apprenticeships, Erie**
 - Treasurer: **Jim Decker, Business, Warren**
 - Secretary: **Juanice Vega, Higher Ed, Clarion**
 - Jill Foys, **Economic Development, Forest**
 - Travis Crytzer, **Small Business, Crawford**
 - b. Membership Introductions -- *Board members to introduce themselves, County representation, their organization, background and position in the organization, products, or services the organization provides.*
 - Will Price, Youth Agency (Goes Toward 20% Workforce), United Way of Venango, Forest Rep
 - d. New Conflict of Interest Form —*Lisa M*

8) Fiscal items – *Diona Brick*

a. Fiscal Report

b. Approval of Fiscal Report VOTE

c. Other Items of Note

9) Title II Report To The Board, *Kirk Shimshock*

10) Ratify the Executive Committee Special Meeting Vote On 02/01/23 To Approve PDDG For Website Contract, Lisa M

11) Workforce Discussion Items, *Lisa M*

-High Priority Occupation List (HPO) Review of PY22 Petitions, Strategy For PY23 List, *Carrie Symes*

12) Other Business

a. Board Staff Report Highlights, *Lisa Miller*

-April Board and CLEO meetings cancelled

-May Board meeting incredibly important to have quorum

-SOFI Time of Year

-Introduce New PFP Staff

-Information and Communication Specialist: Jennifer Ashbaugh

-Admin Assistant/Board Coordinator:

-Program Specialist: Update

-Additional items of interest

b. Other Items As Needed

13) Executive Session: As Needed

14) Adjourn

Next Board Meeting: Friday, May 12, 2023

ITEMS IN BOLD REQUIRE A VOTE

Resources: • Acronym List • Conflict of Interest Info • Abstention/Conflict of Interest Form • ETPL • HPO
• Attendance • NWPA Job Connect Staff Report • Operator • Rapid Response • Title I
• Most Recent Common Measures Performance Report • PY22 IFA • WDA Profile
• Committee Reports • Committee Membership List • Board Membership List
• PA CareerLink® Services For Businesses